Acceptable Computer Use

Policy Number: 502

Categorized: Information Technology

Procedure: 502P

Responsible Office: VP of Information and Engineering Technologies (IET) and College Computing

Effective Date: 03/08/2024

Date Last Reviewed: 03/08/2024

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1. Scope

This policy applies to all Northern Virginia Community College (NOVA) employees, including full and part-time staff, faculty, contractors, consultants, volunteers, interns and student hires, and students (collectively "users") who use College computer resources.

2. Policy Statement

NOVA grants users access to the Virginia Community College System's (VCCS's) local and shared computer systems as a necessary privilege to perform authorized functions at the College. As a condition of this access, all users are required to abide by the terms of the Information Technology Security Agreement and the M365 Acceptable Use Agreement. Students and visitors are subject to the VCCS Student-Patron Acceptable Use Agreement.

3. Authority

VCCS Policy Manual Section 9.0 Information Technology Policies

VCCS IT Security Guideline 8.1.3 Acceptable Use of Assets

VCCS IT Security Standard 8.1 Responsibility for Assets

Virginia Department of Human Resource Management (DHRM) Policy 1.75 Use of Electronic Communications and Social Media