



## **Continuous Learning Program – NOVA Credit Courses**

**Policy Number:** 403

**Categorized:** Human Resources

**Procedure:** 403P

**Responsible Office:** Associate Vice President, Human Resources

**Effective Date:** 08/2015

**Date Last Reviewed:** 01/22/2024

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### **1. Scope**

This policy applies to all Northern Virginia Community College faculty and classified staff.

NOTE: This policy does not apply to non-credit classes taken through Workforce Development or classes taken at other educational institutions, including other community colleges in the Virginia Community College System (VCCS).

### **2. Policy Statement**

Northern Virginia Community College is part of the Virginia Community College System (VCCS) and is governed on most matters of policy by the VCCS State Board for Community Colleges.

Where a VCCS policy exists, Northern Virginia Community College follows this policy in its operations. VCCS Policy 3.10 was adopted by the VCCS State Board for Community Colleges and is included in the [VCCS Policy Manual](#).

If you have questions about this policy and/or its application at Northern Virginia Community College, please contact the Responsible Office identified above.

### **3. Authority**

[VCCS Policy 3.10 - Educational Assistance and Continuous Learning Program](#)