



Reverse Transfer

Policy Number: 236

Categorized: Academic

Procedure: 236P

Responsible Office: Academic Affairs

Effective Date: 8/24/24

Date Last Reviewed: 8/24/24

1. Scope

This policy applies to students who have matriculated to a four-year institution without completing a NOVA credit-bearing degree.

2. Policy Statement

Northern Virginia Community College is part of the Virginia Community College System (VCCS) and is governed on most matters of policy by the VCCS Board of Trustees, the Virginia State Council on Higher Education (SCHEV) and the Code of Virginia.

Reverse transfer is the process of awarding associate degrees to students who did not complete all of the requirements for an associate degree or the uniform certificate of general studies before transferring from a two-year community college to a four-year institution. Under this process, qualifying students can be awarded an associate's degree post-enrollment at the two-year institution while continuing to work towards a bachelor's degree.

To qualify for reverse transfer, students must have completed a minimum of forty-five (45) credits prior to leaving NOVA. No more than fifteen (15) credits will be applied from a four-year institution to a student's NOVA program.

If you have questions about this policy and/or its application at Northern Virginia Community College, please contact the Responsible Office identified above.

3. Authority

[SCHEV Policy: State Policy on College Transfer](#)

[Va Code § 23.1-908 \(B\)](#)