



Repeating a Course

Policy Number: 205

Categorized: Academic

Procedure: 205P

Responsible Office: Academic Affairs

Effective Date: 8/24/24

Date Last Reviewed: 8/24/24

1. Scope

This policy applies to all Northern Virginia Community College students, faculty, staff, and college contractors. This policy does not apply to credit courses that are designated as repeatable for credit in the VCCS Master Course File or are identified as general usage courses.

2. Policy Statement

Northern Virginia Community College is part of the Virginia Community College System (VCCS) and is governed on most matters of policy by the VCCS Board of Trustees. Where a VCCS policy exists, Northern Virginia Community College follows this policy in its operations. Policy 5.6.3 Repeating a Course was adopted by the VCCS Board of Trustees and is included in the [VCCS Policy Manual](#).

The VCCS updated policy 5.6.3 in 2021, so there are currently two course repeat policies in effect based on when a student first took the course in question.

1. For students who completed a course during any semester from Fall 1988 to Summer 2021 and repeated a course, only the last “A” through “F” grade earned, not the higher of the two grades, is counted in computing the cumulative or curriculum grade point average (GPA) calculations and for satisfying curricular requirements.
2. For students who completed a course during any semester from Fall 2021 and beyond, and subsequently repeated the course, the highest “A” through “F” grade earned is counted in computing the cumulative and curriculum GPA and for satisfying curricular requirements.

In both cases, if the subsequent grade is a “W,” “X,” or “I,” it does not replace the grade earned previously.

If you have questions about this policy and/or its application at Northern Virginia Community College, please contact the Responsible Office identified above.

3. Authority

[Policy 5.6.3 Repeating a Course](#)