

NOVA COLLEGE-WIDE COURSE CONTENT SUMMARY CON 105 – FEDERAL ACQUISITION REGULATION (FAR) FUNDAMENTALS II (3 CR.)

Course Description

Covers Federal Acquisition Regulation (FAR) Fundamentals (Parts 1-53) and the Defense Federal Acquisition Regulation Supplement (DFARS). Features Contract Formation and Contract Management/Administration. Part II of II. Lecture 3 hours. Total 3 hours per week.

General Course Purpose

Provide the student with foundational knowledge of government acquisition processes and immerse the student in the FAR and the Defense Federal Acquisition Regulation Supplement (DFARS). The course is intended for beginning contract officers and students who are just entering a Contract Management program.

Course Prerequisites/Corequisites

Prerequisite: CON 104; Corequisites: CON 100.

Course Objectives

Upon completing the course, the student will be able to:

- Accurately evaluate bids.
- Evaluate competitive proposals and having discussions and negotiations with offerors after receipt of proposals.
- Accurately make contract awards.
- Defend a protest, whether agency, the GAO or Federal Claims Courts.
- Execute simplified acquisition procedures.
- Initiate contract work.
- Accurately manage contract performance.
- Accurately prepare and process contract modifications.
- Accurately make contract payments.
- Process contract disputes and appeals.
- Terminate and or close out Government Contracts.

Major Topics to be Included

- FAR Procedures for Evaluating Submission of Bids
- FAR Procedures for Determining Responsible and Responsive Offers
- FAR Procedures for Determining Policy for Contract Pricing
- FAR Procedures of Dealing for Protests
- Determining the Difference Between Request for Quotations and Request for Proposals
- Federal Contract Administration Policies and Procedures
- Federal Policies and Procedures for Assigning and Performing Contract Administration
- Federal Policies and Procedures for Handling Contactor Performance Delays
- FAR Procedures for Handling Subcontractors
- FAR Procedures for Preparing and Processing Contract Modifications
- FAR Procedures for Addressing Productive Contract Changes
- FAR Policies and Procedures for Addressing Contract Financing Payments
- FAR Policies and Procedures for Determining Allowability of Costs
- FAR Policies and Procedures for Addressing Contractor Disputes and Claims