

Pre-Completion Optional Practical Training (OPT) Acknowledgement Form

THE APPLICATION PERIOD: I understand that...

I must file a Pre-Completion OPT application with USCIS within 30 days after my OPT I-20 is issued.

Any full-time Pre-Completion OPT authorization that I receive is subtracted from my total 12-month period.

Any part-time Pre-Completion OPT that I receive is subtracted from the 12 months OPT at a 50% rate.

I may only be authorized for part-time work (up to 20 hours/week) during the academic year (fall and spring semesters)

I may be authorized for full-time work (more than 20 hours/week) during the summer and winter break.

DURING OPT PERIOD: I understand that...

I must submit a copy of my EAD card and an offer letter (if available) via the F-1 Request Form.

I must engage in job(s) directly related to my major area of study at NOVA.

I am not start working until I have my EAD card in hand.

I must continue full time enrollment while working under pre-completion OPT approval with the exception of summer and winter breaks.

Unemployment time is not counted toward Pre-Completion OPT. However, any OPT time spent without employment cannot be re-used or saved.

By signing below, I confirm that I understand and agree to comply with the Pre-Completion OPT regulations in the bulleted list above.

Student's Name:

NOVA Student ID:

Signature:

Date (mm/dd/yyyy):
